



2012 EXAMINATION APPLICATION FORM

Please write clearly in **BLOCK CAPITALS**

IFE Membership/Candidate Number: (If applicable.) Date of Birth DD/MM/YY: / /

Title: Forename/ Personal Name:

Surname/ Family Name: Gender:

Full Postal Address: (To include postcode and country please.)

Tel. (home):

Tel. (mobile):

Tel. (work):

E-mail:

If you have dyslexia, diabetes or a disability, please state this in the box below. (N.B. We will ask for more details at a later date.)

Employer:

Please tick (✓) the examination paper(s) you wish to take.		Tick
Thursday March 8th: morning session.	Level 2 Certificate Examination	
	Level 3 Certificate Examination Paper 1: Fire Engineering Science	
	Level 3 Certificate Examination Paper 2: Fire Operations.	
	Level 3 Diploma Paper 1 Fire Safety <i>(Optional)</i>	
	Level 4 Certificate Paper 1 Fire Engineering Science <i>(Mandatory)</i>	
Thursday March 8th: afternoon session.	Level 3 Diploma Paper 2a Fire Service Operations - International <i>(Optional)</i>	
	Level 3 Diploma Paper 2c Aero Fire Studies <i>(Optional)</i>	
	Level 4 Certificate Paper 6 Fire Service Operations <i>(Optional)</i>	
	Level 4 Certificate Paper 7 Aero Fire Studies <i>(Optional)</i>	
	Level 4 Certificate Paper 11 Civil Emergency and Disaster Management <i>(Optional)</i>	
Friday March 9th: morning session.	Level 3 Certificate Examination Paper 3: Fire Safety	
	Level 3 Certificate Examination Paper 4: Management and Administration	
	Level 3 Diploma Paper 3 Fire Engineering Science <i>(Mandatory)</i>	
	Level 4 Certificate Paper 5 Strategic Human Resource Management <i>(Optional)</i>	
	Level 4 Certificate Paper 8 Fire Investigation <i>(Optional)</i>	
Friday March 9th: afternoon session.	Level 3 Diploma Paper 4 Human Resource Management - International <i>(Optional)</i>	
	Level 4 Certificate Paper 2 Fire Safety <i>(Mandatory)</i>	

Preferred Examination Centre: Centre Code:

Signing and returning this application form is confirmation that you accept the conditions listed below on page 2.

Signed: Date:

CONDITIONS FOR EXAMINATION APPLICANTS IN 2012.

1. It is the responsibility of candidates to know the correct date and time of their examinations. Please download a copy of the timetable using the hyperlink below:-
http://www.ife.org.uk/docs/examdocs/2012_Examinations_Timetable.pdf
2. The examination fees are detailed below. Candidates are advised that applications cannot be processed without the accompanying payment of the appropriate fees and that all fees are non-refundable.
3. Candidates should abide by the document entitled **Instructions for Examination Candidates: March 2012**. This document regulates the conduct of IFE examinations in 2012 and it is accessed by following the hyperlink:-
http://www.ife.org.uk/docs/examdocs/2012_Exam_Candidate_Instructions_v1.pdf
4. Candidates who eventually seek to defer one or more examinations should abide by the IFE Deferrals Policy. This can be accessed by following the hyperlink below:-
http://www.ife.org.uk/docs/examdocs/2012_Examination_Deferrals_Policy.pdf
5. Candidates who eventually decide to appeal against a fail result in one or more examinations should abide by the IFE Appeals Policy. This can be accessed by following the hyperlink below:-
http://www.ife.org.uk/docs/examdocs/2012_Examination_Appeals_Procedure.pdf

FEES FOR 2012

Level 2 Certificate:	\$60.00
Level 3 Certificate :	\$40.00 per paper. \$110.00 for all four Level 3 Certificate papers in 2012.
Level 3 Diploma:	\$100.00 per paper. \$250.00 for candidates sitting 4 papers (1 mandatory plus 3 optional).
Level 4 Certificate:	\$120.00 per paper. \$300.00 for candidates sitting 4 papers (2 mandatory plus 2 optional).

- **The deadline for submitting applications is 31 October 2011.**
- **Regrettably the Institution cannot guarantee to process applications received after these deadlines.**
- **You need not be a member of the Institution to take IFE examinations. However if you would like to do so, you can apply for Student Membership at the same time as applying for your examinations. In this case please complete the Student Membership Form as well as this Examination Application and submit them together before the deadline with the correct examination fees and membership subscription.**